

South Tuen Mun Government Secondary School

Student Activities Support Grant

Programme Plan (2019-2020)

Student Activities Support Grant has allocated HK\$104,000 to our school in 2019-2020.

1. Objective : To finance those students who have financial difficulties to participate in the experiential learning activities to broaden their learning experiences, opening up their minds beyond textbooks.

2. Eligibility : For those students who meet the following criteria :
 - a. They are recipients of
 - (i) Comprehensive Social Security Assistance Scheme or
 - (ii) Full granted of Student Financial Assistance Scheme.
 - b. Their attendance in the experiential learning activities are 70% or above.
 - c. Other 'Needy Student' under Principal's discretion (including half granted of Student Financial Assistance Scheme.)

3. Subsidized items : Activities organized or arranged by school :

e.g.

 - a. Fees for training courses or workshops.
 - b. Tuition fee of interest or study groups, including First-aid courses.
 - c. Payments for learning enriching programs, such as educational visits, exchange programmes and camping, etc

4. Subsidized amount :
 - a. Depends on the subsidized items and no. of applicants.

In our school the number of eligible students is around 161.
Estimated subsidy each eligible student is around \$400.
 - b. The teacher's expenditure due to the SAS activities organized can be subsidized by the Fund.
 - (i) Other school funds are entitled to their decided purposes. No extra subsidy on teacher's expenditure from those funds is available.
 - (ii) The teacher-to-student ratio (number of students attending the SAS activity) as prescribed in "Guidelines on Outdoor Activities" should be followed.
 - (iii) The total subsidies in each school year on teachers' expenditures should not be greater than \$1000 or less than 1% of SAS Grant allocation, (i.e. \$1,040 in 2019-20) to school in each school year, whichever is the lowest.
 - (iv) Principal's approval on subsidy is essential.


5. Payment Method :
 - a. School will pay to the organizations directly for the students, OR
 - b. By reimbursement.


6. Implementation plan :

Date	Task	Level	No. participants	Staff responsible
				Finance / Administration
September 2019	1. To issue parents' letter to invite parents of target students to apply for the subsidies.	All		CKP
	2. To inform teachers of the application procedures for using the grant.			CKP +Asst.
September 2019 – June 2020	3. Cultural visits or experiential learning activities within the territories e.g. Disneyland /theme parks / learning centres, etc.	All	around 50	CKP + Asst.
September 2019 – June 2020	4. Training courses / Interest Groups/ Visits launched by other teams of STMGSS	All	around 100	CKP
September 2019 – June 2020	5. Adventure learning tours organized by school or cluster schools in- or outside Hong Kong	All	around 50	CKP
October 2019 - April 2020	6. Student Development Programmes	S.1 & S.5	around 600	CKP + Asst.

7. Budget :

(i) Training Courses or workshops / Interest Groups / Visits	\$31,589.00
(ii) Adventure learning tours in- or outside Hong Kong	\$52,321.00
(iii) Visit to Disneyland & other cultural visit programs	10,290.00
(iv) Character-building training	\$9,800.00
	\$104,000.00


 CHOW Ka-po, Winnie
 Student Activity Support Grant i/c
 A.E.O.

Endorsed by : 
 CHIN Yiu-ming
 Principal

Date : 3 Dec. 2019