

# **South Tuen Mun Government Secondary School**

## **Annual School Plan 2020 – 2021**

### **Major Concerns:**

- 1.To enhance learning and teaching effectiveness**
- 2.To develop positive character and attitudes of students,  
thus promoting a caring culture**

Endorsed by SMC on 14-7-2020

<b>Major Concern 1: To enhance learning and teaching effectiveness</b>						
<b>Item</b>	<b>Strategies/Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>People Responsible</b>	<b>Resources Required</b>
1.1	<p><b>At Subject Department Level:</b></p> <ul style="list-style-type: none"> <li>Implement remedial classes of Chinese, English and Mathematics at junior levels. Adjust teaching strategies and materials to raise learning motivation and effectiveness of students with lower learning abilities.</li> <li>Systematically organise learning enhancement courses. Develop multiple intelligence of students with higher learning abilities so as to raise their learning performance.</li> </ul>	Whole Year	<ul style="list-style-type: none"> <li>a. 70% teachers should be able to design and lead lessons with high effectiveness.</li> <li>enhance questioning techniques and teaching strategies in order to guide students to have better analytical skills and discussions on subject knowledge.</li> </ul>	<ul style="list-style-type: none"> <li>Students' feedback</li> <li>Teachers' observation</li> <li>Teachers' Feedback on lesson observation</li> <li>Minutes of department meetings</li> </ul>	<ul style="list-style-type: none"> <li>All teachers</li> <li>Department Head of all subjects</li> <li>Academic Enhancement Committee members</li> </ul>	<ul style="list-style-type: none"> <li>Funding for Teacher Professional Development Workshops</li> <li>Common lessons for collaborative teaching preparation</li> </ul>
1.2	<p><b>At Teachers' Level:</b></p> <ul style="list-style-type: none"> <li>Raise teaching effectiveness through well-focused professional teacher development on "what makes a good lesson" and questioning techniques.</li> <li>Share ideas within subject departments and exchange ideas across subjects to increase communication among teachers.</li> </ul>	Whole Year	<ul style="list-style-type: none"> <li>b. 70% of students in the remedial class agree that the remedial class helps raise their learning effectiveness.</li> <li>c. 70% of students in the learning enhancement course agree that the enhancement course helps raise their learning effectiveness.</li> <li>d. 70% of students agree that they can better master the learning strategies of different subjects.</li> </ul>			
1.3	<p><b>At Students' Level:</b></p> <ul style="list-style-type: none"> <li>Incorporate study methods such as Reading Strategy, Learning Skill and Time Management in the junior secondary subject curriculum so as to give students an organised learning approach leading to enhanced learning.</li> <li>Enhance teaching effectiveness through peer-focused lesson observation and share techniques on questioning.</li> </ul>	Whole Year	<ul style="list-style-type: none"> <li>e. Each subject department formulates and implements its own Learning Strategy.</li> </ul>	<ul style="list-style-type: none"> <li>Students' feedback</li> <li>Teachers' observation</li> <li>Teachers' Feedback on lesson observation</li> <li>Minutes of department meetings</li> </ul>	<ul style="list-style-type: none"> <li>All teachers</li> <li>Department Head of all subjects</li> <li>Academic Enhancement Committee members</li> </ul>	<ul style="list-style-type: none"> <li>Funding for Teacher Professional Development Workshops</li> <li>Common lessons for collaborative teaching preparation</li> </ul>

**Major Concern 2: To promote a caring culture, and further develop positive character and attitudes of students**

Item	Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
2.1	Promote a comprehensive and effective incentive scheme in all subject departments, functional teams, clubs and societies so that all students work together to create a positive school culture.	Whole Year	<p>70% teachers and students agreed that the school has</p> <ul style="list-style-type: none"> <li>established a culture of caring and inclusiveness in class, so that students can care for each other, show mutual respect, and create a harmonious atmosphere.</li> <li>created more chances for students to succeed by stimulating their interest in learning and enhancing their self-esteem and self-confidence.</li> </ul>	<ul style="list-style-type: none"> <li>Questionnaires</li> <li>Interviews and discussions with students</li> <li>Oral feedback from class teachers and other teachers concerned</li> <li>Observation of students' performance in class, workshops and activities</li> <li>Observation of students' performance and participation in activities</li> <li>Feedback from students</li> </ul>	Teachers and Student Leaders of Student Development Committee including: <ul style="list-style-type: none"> <li>Discipline Committee</li> <li>Guidance Committee</li> <li>ECA Committee</li> <li>Class Clubs</li> <li>Functional Teams, Societies and Clubs.</li> </ul>	<p>Human resources: Teachers and Student Leaders of Student Development Committee including:</p> <ul style="list-style-type: none"> <li>Discipline Committee</li> <li>Guidance Committee</li> <li>ECA Committee</li> <li>Class Clubs</li> <li>Functional Teams, Societies and Clubs.</li> <li>Life-wide Learning Committee</li> </ul> <p>Financial resources:  <ul style="list-style-type: none"> <li>ECA Fund</li> <li>Subject Grant</li> <li>ECA Fund</li> </ul> </p>
2.2	Cooperate in organising co-curricular activities in different subject departments, functional teams, clubs and societies to assist students in self-understanding, appreciating themselves, creating a positive self-image, developing a full range of positive character and attitudes, social skills, and establishing harmonious interpersonal relationships.	Whole Year				
2.3	Design and implement student-oriented activities, so that more chances can be created to enable students to succeed, thus stimulating students' interest in learning and enhancing their self-esteem and self-confidence.	Whole Year				