

# **South Tuen Mun Government Secondary School**

## **Annual School Plan**

### **2023 – 2024**

#### **Major Concerns:**

- 1. Promoting self-directed learning and enhancing learning efficiency**
- 2. Establishing healthy lifestyle for students and enhancing their resilience towards challenges**

**South Tuen Mun Government Secondary School**  
**Annual School Plan 2023 - 2024**

<b>Major Concern 1: Promoting self-directed learning and enhancing learning efficiency</b>						
<b>Targets</b>	<b>Strategies/Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>People Responsible</b>	<b>Resources Required</b>
1 Through enhancing learning motivation to promote self-directed learning.	<p><b>1.1 Implement e-learning to enhance students' learning interest</b></p> <ul style="list-style-type: none"> <li>- In 2023/24, at least one teaching package with eLearning is provided at every level and every subject per year</li> <li>- Training on eLearning is provided to teachers</li> </ul>	Whole Year	a. 70% teachers adopt e-learning to enhance students' learning motivation and promote self-directed learning.	<ul style="list-style-type: none"> <li>• Students' feedback</li> <li>• Teachers' observation</li> <li>• APASO Survey</li> </ul>	<ul style="list-style-type: none"> <li>• All teachers</li> <li>• Department Head of all subjects</li> <li>• IT Support Team</li> </ul>	<ul style="list-style-type: none"> <li>• Funding for Teacher Professional Development Workshops</li> <li>• Common lessons for collaborative teaching preparation</li> <li>• OEP</li> <li>• CS Grant</li> <li>• LWL Grant</li> <li>• ECA Fund</li> </ul>
	<p><b>1.2 Utilize project-based learning to create a collaborative learning atmosphere</b></p> <ul style="list-style-type: none"> <li>- In 2023/24, at least one project-based learning activity is conducted for junior and senior forms</li> <li>- S1 students finish a project in CES</li> <li>- S2 and S3 students finish a project in L&amp;S</li> <li>- S1-S3 students finish a project in STEAM</li> <li>- S5 students finish a project in CS</li> </ul>		b. Subject departments implement project-based learning		<ul style="list-style-type: none"> <li>• Department head / Convener of Citizenship, Economics and Society, Life and Society, STEM Education, and Citizenship and Social Development</li> </ul>	
	<p><b>1.3 Cultivate the correct information literacy attitude towards self-directed learning</b></p> <ul style="list-style-type: none"> <li>- In 2023/24, information literacy is promoted to S1 students in CES, S1 to S3 students in CIT ("My Pledge to Act"), teachers and parents</li> <li>- Students apply information literacy in subjects</li> </ul>		c. 70% of students agree that they have adopted the correct information literacy attitude towards self-directed learning.		<ul style="list-style-type: none"> <li>• Department Head of all subjects</li> </ul>	
			d. 70% teachers design "reading to learn" materials.			
			e. 70% of students agree that their self-directed ability is enhanced by mastering the learning skills.			

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2 Consolidate students' learning skills and enhance their self-learning ability	<p><b>2.1 Cultivate a culture of “reading to learn” to enhance students’ capacity for life-long learning</b></p> <ul style="list-style-type: none"> <li>- Reading periods are conducted. Students record their reading in Reading Passports</li> <li>- Class readers are adopted in Chinese and English, and included in formal assessments</li> <li>- E-books are adopted in Chinese and English</li> <li>- Co-curricular activities (e.g. book presentation competition) are organised with Reading to Learn Committee</li> </ul>	Whole Year	<ul style="list-style-type: none"> <li>a. 70% teachers adopt e-learning to enhance students’ learning motivation and promote self-directed learning.</li> <li>b. Subject departments implement project-based learning</li> <li>c. 70% of students agree that they have adopted the correct information literacy attitude towards self-directed learning.</li> <li>d. 70% teachers design “reading to learn” materials.</li> <li>e. 70% of students agree that their self-directed ability is enhanced by mastering the learning skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Students’ feedback</li> <li>• Teachers’ observation</li> <li>• APASO Survey</li> </ul>	<ul style="list-style-type: none"> <li>• Reading to Learn Committee</li> <li>• Department head of Chinese Language and English Language</li> </ul>	<ul style="list-style-type: none"> <li>• Funding for Teacher Professional Development Workshops</li> <li>• Common lessons for collaborative teaching preparation</li> <li>• OEP</li> <li>• CS Grant</li> <li>• LWL Grant</li> <li>• ECA Fund</li> </ul>
	<p><b>2.2 Develop students’ note-taking skills and reading strategies to enhance learning efficiency</b></p> <ul style="list-style-type: none"> <li>- Note-taking workshops are provided to S1 and S4 students</li> <li>- Reading workshops are provided to S1 (and S4) students</li> </ul>				<ul style="list-style-type: none"> <li>• Academic Enhancement and Curriculum Development Committee</li> <li>• Reading to Learn Committee</li> </ul>	
	<p><b>2.3 Strengthen time management methods and techniques to enable students to set learning goals</b></p> <ul style="list-style-type: none"> <li>- Workshops on goal-setting are provided to S1 students by Counselling Committee, S2 and S3 students by CLP Committee during class periods</li> </ul>				<ul style="list-style-type: none"> <li>• Guidance, Counselling &amp; Life Education Committee</li> <li>• Career &amp; Life Planning Education Committee</li> </ul>	

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**Major Concern 2: Establishing healthy lifestyle for students and enhancing their resilience towards challenges**

Targets	Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>1. Cultivate students' physical fitness and good eating habits</p>	<p><b>1.1 Implementation of the whole-school physical fitness program.</b></p> <ul style="list-style-type: none"> <li>- In 2023/2024, design diversified health-related fitness curriculum during PE lessons to allow students to be aware and exercise their bodies through sports.</li> <li>- In 2023/2024, organize various types of sports competitions by the Sports Association, allowing students to showcase their skills and talents in different sports.</li> </ul>	<p>Whole Year</p>	<p>a. 70% students enrolled in the school sports teams or enrolled in the Sports Day/Swimming Gala/inter-house sports competitions</p>	<ul style="list-style-type: none"> <li>• Questionnaires</li> <li>• Interviews and discussions with students</li> <li>• Oral feedback from class teachers and other teachers concerned</li> <li>• Observation of students' performance in class, workshops and activities</li> <li>• Observation of students' performance and articipation in activities</li> </ul>	<p>Teachers and Student Leaders of Student Development Committee including:</p> <ul style="list-style-type: none"> <li>• ECA Committee</li> <li>• Class Clubs</li> <li>• Functional Teams, Societies and Clubs</li> </ul>	<p>Human Resources:</p> <ul style="list-style-type: none"> <li>• Teachers and Student Leaders of Student Development Committee</li> <li>• Functional Teams, Societies &amp; Clubs.</li> <li>• Life-wide Learning Committee</li> </ul> <p>Financial resources:</p> <ul style="list-style-type: none"> <li>• ECA Fund/ Subject Grant/ LWL Fund</li> </ul>
	<p><b>1.2 Promotion of healthy eating habits and a balanced diet</b></p> <ul style="list-style-type: none"> <li>- In 2023/2024, organize the 'Healthy School Program' together with fruit eating promotion activities to emphasize the importance of healthy eating and provide students with relevant knowledge and skills.</li> <li>- In 2023/2024, organize activities via the Sustainable Development Committee to promote the green-living style to the students.</li> </ul>		<p>b. 70% students agree that they are developing healthy eating habits and a balanced diet</p> <p>c. 70% students find their health-related fitness improved</p>		<ul style="list-style-type: none"> <li>• Health &amp; Sex Education</li> <li>• Healthy School Program</li> </ul>	

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1. Cultivate students' physical fitness and good eating habits	<p>1.3 Promote students' physical and mental health through "An Art and a Sport for Life Scheme"</p> <ul style="list-style-type: none"> <li>- In 2023/24, encourage S1-3 students to be a member of one of the uniform groups.</li> <li>- In 2023/24, encourage S1 students to be a member of a club in Aesthetic Domain or Sport Domain.</li> </ul>	Whole Year	d. 70% S1-S3 students are enrolled in uniform groups, aesthetic or sports clubs/teams	<ul style="list-style-type: none"> <li>• Questionnaires</li> <li>• Interviews and discussions with students</li> <li>• Oral feedback from class teachers and other teachers concerned</li> <li>• Observation of students' performance in class, workshops and activities</li> <li>• Observation of students' performance and participation in activities</li> </ul>	<ul style="list-style-type: none"> <li>• Health &amp; Sex Education</li> <li>• Healthy School Program</li> </ul>	<p>Human Resources:</p> <ul style="list-style-type: none"> <li>• Teachers and Student Leaders of Student Development Committee</li> <li>• Functional Teams, Societies &amp; Clubs.</li> <li>• Life-wide Learning Committee</li> </ul> <p>Financial resources:</p> <ul style="list-style-type: none"> <li>• ECA Fund/ Subject Grant/ LWL Fund</li> </ul>
2 Enhance students' immunity to cope with challenges with a positive mindset	<p>2.1 School-based lectures, morning assembly speeches, homeroom teacher sharing classes</p> <ul style="list-style-type: none"> <li>- In 2023/2024, invite guest speakers, social workers, medical experts, psychologists, etc. to the school to give lectures to students on how to enhance their immunity and positive mindset.</li> <li>- In 2023/24, each functional team will take up at least one session of class Periods / assembly speeches to enhance students' self-worth and value/ (Chief Patriotic Ambassadors 'CPA' lead younger students)</li> <li>- In 2023/24, organize the 'Good People Good Deeds Recognition Scheme' in the LWL period to promote caring and appreciation among students.</li> </ul>		e. 70% students agree that they are developing a positive mindset			

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2. Enhance students' immunity to cope with challenges with a positive mindset	<p><b>2.2 Organize 'Failure Week' activities</b></p> <ul style="list-style-type: none"> <li>- Arrange various failure-related activities in the school for one week, such as failure sharing sessions and failure classes.</li> </ul>	Whole Year	f. 70% students agree that they are becoming more resilient and willing to accept failure	<ul style="list-style-type: none"> <li>• Questionnaires</li> <li>• Interviews and discussions with students</li> <li>• Oral feedback from class teachers and other teachers concerned</li> <li>• Observation of students' performance in class, workshops and activities</li> <li>• Observation of students' performance and participation in activities</li> </ul>	<ul style="list-style-type: none"> <li>• Discipline &amp; Value Education Committee</li> <li>• Guidance, Counselling &amp; Life Education Committee</li> <li>• National Security Education Committee</li> </ul>	<p>Human Resources:</p> <ul style="list-style-type: none"> <li>• Teachers and Student Leaders of Student Development Committee</li> <li>• Functional Teams, Societies &amp; Clubs.</li> <li>• Life-wide Learning Committee</li> </ul> <p>Financial resources:</p> <ul style="list-style-type: none"> <li>• ECA Fund/ Subject Grant/ LWL Fund</li> </ul>
	<p><b>2.3 Promote the 'Healthy Campus Program' for the whole school to enhance students' positive energy</b></p> <ul style="list-style-type: none"> <li>- In 2023/24, 「感恩珍惜•積極樂觀」同我講、陪你闖系列之「樂 TEEN 行動」 Wonderful "Teen" programme: Tailored form activities / workshops are designed in respond to diverse needs of students.</li> <li>- Organize 'Big Brother Big Sister Scheme' to help S1 students adapt to secondary school life and establish close bonding with senior students.</li> <li>- Train 'Guardian Angels' elected from each class to enhance a positive atmosphere.</li> <li>- Organize 'Sunshine Teens' Programme and Health Ambassadors to recruit student helpers for promoting anti-drug and also other healthy lifestyles.</li> <li>- Organize various workshops / training groups / adventurous camps to enhance students' resilience.</li> </ul>		g. 70% students agree that they are developing a positive energy			